**Guest Users:**

**Desk space:** Day rate- £40.00 / 1-8 weeks rate- £75.00 per week

**Kiln firing service (approximate cost):**

Prices are determined by size and cover loading and unloading (guest artist is expected to be present during loading to advise), kiln programming, maintenance, and electricity. **Bookings are confirmed by advance payment**.

A firing takes up to three days to complete. Delivery and collection days and times are arranged upon booking.

|  |  |  |
| --- | --- | --- |
| Volume of Work approx. | Firing Temperature | |
| Bisque  (1000) | Glaze  (1200-1260) |
| Large Kiln  Internal dimensions: 92cm x 92cm x 120cm h (whole Kiln-incurs extra cost due to extra studio firing) | £185.00 | £200.00 |
| Medium Kiln  Internal dimensions: 62cm x 46cm x 72cm h | £85.00 | £110.00 |
| Small top loader Kiln (top temp 1180\*c)  Internal dimensions: 38cm x 25cm h | £30.00 | £40.00 |

In the event of any damage to the kiln or kiln furniture caused by the guest users/hirers use, it will be the responsibility of the guest user/hirer who will be charged for repair or replacement. Culford Studio will take every care but cannot be held responsible for any incorrect or unsuccessful firing, whatever the cause.

No combustibles, full disclosure of materials/clay etc to be used by guest user and Culford Ceramics Studio reserves the right to veto.

If specific time and date required its best to book three weeks in advance, to avoid disappointment

**Guest user/ kiln use: signed agreement needed before commencing**

**Protocol for kiln firing service for guest users:**

1. Guest user/kiln use booking form to be completed in full and proposal/image of work attached and send via email to [culfordstudio.ceramics@gmail.com](mailto:culfordstudio.ceramics@gmail.com)
2. Culford Ceramics Studio will review request and email invoice/quote if agreed by all long-term studio members.
3. Guest user/ kiln use: signed agreement needed before commencing booking.
4. Booking is confirmed by advanced payment, Delivery and collection days and times are arranged upon booking.
5. Loading Kiln: guest user/ hirer is expected to be present during loading to advise

Glazed work must be fired on a batt to prevent damage to the kiln furniture (guest user/hirers are liable for any damage to the kiln or furniture caused.

1. Collection of work must be on the date agreed or guest user/hirer will be charged the day desk rate for storage.

**Guest user/kiln use booking form:**

|  |
| --- |
| **Date:** |
| **Name:** |
| **Address:** |
|
| **Email:** |
| **Contact Phone Number:** |

|  |  |  |
| --- | --- | --- |
| **Desk space Required** | Yes / No | **Project Length (n/a if for firing service only):** |
| **Technical assistance** | Yes / No |  |
| **Project Description:** | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Kiln use Required** | Yes / No | **Kiln Requested:** Small / Medium / Large | | |
| **Type of Firing** | | | **Temperature** | **Bisque / Glaze** |
| **Volume/size of work to be fired** | | | | |
| **Type of clay/glaze** | | | | |
| **Detailed description of work to be fired** | | | | |
| **Notes** | | | | |